



OHIO EDUCATIONAL LIBRARY MEDIA ASSOCIATION
Outstanding Administrator Award Rubric

Using the contributor's documentation, each nominee will be judged on the target indicators on a scale of 0-4 assigned for each indicator with a 0 being the lowest and 4 the highest. A nominee must receive a minimum score of 80 to be considered for this award.

TARGET INDICATORS FOR DEVELOPING A VISION FOR LEARNING	
Indicator	Score
Facilitates a learning environment in the school library that provides opportunities for innovative learning and teaching	
Recognizes the changing roles of the school library media specialist (as Leader, Instructional Partner, Information Specialist, Teacher and Program Administrator)	
Nurtures an environment that empowers students to be critical thinkers, enthusiastic readers, skillful researchers and ethical users of information	
Notes:	

TARGET INDICATORS OF THE ROLE OF THE LIBRARY PROGRAM IN TEACHING FOR LEARNING	
Indicator	Score
Creates and establishes a school culture that promotes collaboration among members of the learning community	
Provides the structure that encourages learners to be independent lifelong users and producers of ideas and information	
Fosters the concept that the school library is an integral part in promoting reading as a foundational skill for learning, personal growth and enjoyment	

Recognizes and supports the importance of a school library program that provides instruction that addresses multiple literacies	
Promotes inquiry-based learning	
Supports the implementation of a strong curriculum based on educational standards	
Supports the concept that the school library program is guided by regular assessment of student learning	
Notes:	

TARGET INDICATORS FOR BUILDING THE LEARNING ENVIRONMENT	
Indicator	Score
Requires the school library program to be built into any long-term strategic plan for the school	
Recommends full-time, licensed school library media specialist(s) and qualified support staff proportionate to the student population	
Promotes flexible and equitable access to the school library	
Supports use of library resources 24/7 (e.g., databases, online catalog, programming, etc.)	
Ensures that access is provided to web tools that promote teaching and learning in our global society	
Establishes a funding formula that supports the priorities of the school library mission, goals and objectives	
Endorses policies and practices that support equitable access to ideas and information	
Supports innovation in library programming	
Advocates for the school library program	

Endorses continuing professional development for the school library media specialist and other members of the learning community	
Facilitates planning for facility improvement to reflect the changing learning environment	
Notes:	

TARGET INDICATORS EMPOWERING LEARNING THROUGH LEADERSHIP	
Indicators	Score
Views the school library media specialist as a visible and active leader within the school community	
Encourages the school library media specialist to serve on decision-making teams of the learning community	
Provides opportunity for the school library media specialist to develop leadership skills	
Advocates for the school library media specialist to be a participant in state and national technological initiatives for the school library	
Notes:	

Sources used to develop this rubric:

PSLA Outstanding School Administrator Award Rubric

A Planning Guide for Empowering Learners with School Library Program Assessment Rubric. American Association of School Librarians. 2010. ISBN: 976-0-8389-8560-1